To apply for the INTO Officiating Award Practical Assessment (including reattempts) please complete this application and forward to [officiating@sussexnetball.co.uk](mailto:officiating@sussexnetball.co.uk)

A fee of £33\* is also due to Sussex County. This can be paid electronically.

**Bank details:**

**Name:** Sussex County Netball Association

**Lloyds Bank Account Number:** 24780660

**Sort Code:** 30-99-50

**Reference:** SurnameIO

Please note we will not be able to arrange your assessment until we have received confirmation of payment from our treasurer. To speed this up please ensure you use the surname of the individual being assessed in your payment reference. A screenshot or receipt of your transaction attached to the email would also be useful.

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| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| County Officiating Lead | | | | | | Alice Johnson | | | | | | | |
| Learner Name |  | | | | | | | Date of Birth | | | |  | |
| England Netball ID (engage number) | | |  | | | | | England Netball Region | | | | South | |
| Address 1 | |  | | | | | | | | | | | |
| Address 2 | |  | | | | | | | | | | | |
| City/Town | |  | | | | | | | County | |  | | |
| Postcode | |  | | Telephone | | |  | | | Mobile | | |  |
| Email | |  | | | | | | | | | | | |
| Date/s of INTO Officiating Award course\*\* | | | | | |  | | | | | | | |
| Learners applying for the Into Officiating Award Practical Assessment **must** have their application endorsed by one of the following individuals:  County Officiating Lead (COL) (or Individual with delegated responsibility from the COL), Qualified Officiating Assessor, Mentor, Active C Qualified umpire who has been endorsed by the COL. | | | | | | | | | | | | | |
| Endorsed by - Name, Signature, Role and Date | | | | |  | | | | | | | | |

**Data Protection and Privacy Statement**

You are entering into a contract with England Netball subject to the following terms and conditions:

You must complete the above Practical Application form, in full, before submitting it to your County Umpiring Secretary. England Netball will retain the personal information you provide on the application form. The lawful basis for processing is “Performance of Contract”.

Relevant information will also be shared with the assessment organiser and assessors workforce to facilitate them to provide a quality support for the learners on the assessment.

As a registered Official you may receive Officiating correspondence from England Netball. Please inform England Netball if you do not wish to receive such correspondence. The information provided on this form will be used by England Netball to support the development of Netball.

You have a right to request a copy of the personal data that England Netball holds about you at any time. If you wish to do so, please email [company.secretary@englandnetball.co.uk](mailto:company.secretary@englandnetball.co.uk). For further information about what data we collect, why it is collected and what we do with it, please see our full privacy policy at [www.englandnetball.co.uk/privacypolicy](http://www.englandnetball.co.uk/privacypolicy)

**Applicants must:**

* Attended an INTO Officiating Award course within 2 years\* of applying for the Practical Assessment.
* Hold England Netball full membership.
* Supply evidence of the practice matches documented in their Umpire Log Book.
* Have received endorsement to apply for their practical assessment

**Practical Assessment Arrangements**

1. Assessments will be conducted on a local league, social tournament, or simulated match play within the learner’s County.
2. The County will be responsible for arranging venues, allocating Assessor, and notifying learners of the assessment arrangements.

**Assessors**

One England Netball Officiating Assessor appointed by the County will conduct the practical assessment.

**Form of Assessment**

1. Learners will be observed for 15 minutes either at a scheduled match or 15 minutes of simulated match play.
2. Learners need to be competent against the INTO Officiating Award criteria.
3. Learners receive written feedback either on the day or within one week of the Assessment.

**Results**

1. The names of the successful Learners will be registered on ENgage within 7 days of England Netball receiving the eLARF from the Assessor. Learners should retain a copy of the eLARF that is sent out to them and if required use the Qualifications section on their ENgage account to prove validity of their award.
2. Counties may in addition, choose to issue successful learners with an umpire award pin badge.
3. Any Learner who does not meet the criteria (NYMC) in the Practical Assessment is able to retake the Practical Assessment provided they are within the course validation period. The Assessor will advise on the minimum period required before applying to take another practical assessment. The Assessor has the responsibility to advise the timeline and it is recommended that this is 3 months.

\* Assessment Fee applicable from 1st April 2024.

\*\*Learners should consult with their County to determine if an extension due to the COVID 19 pandemic applies. Extensions are available for learners with course expiry dates that fall between 16th March 2020 – 31st August 2021.